

Welcome to our June edition of the International Newsletter 2015 which we hope you find helpful in keeping up to date.

System update - new features

Over the past few weeks we have released a number of updates to our system which we would like to tell you about. Here are the most significant new additions:

Screening different types of candidates

Our clients ask us to screen different types of candidates such as permanent and temporary staff, contractors and suppliers, clients and many more. However, our ability to customise the invitation emails sent to candidates has been limited. We now have the option to create more of these emails and each one will include wording that is applicable to a specific type of candidate. Once these types have been added to your account, you will be able to select one from a list when placing an order. As a result, each order will be tailored to a particular type of candidate without the need for separate accounts. If you are already screening, or interested in screening, different types of individuals and wish to set up tailored / customised wording for each one, please do get in touch.

Standard and enhanced level criminal checks (DBS) face to face identity check

Those of you ordering standard and enhanced level criminal checks (DBS) currently receive a weekly reminder to conduct the face to face identity check. However, we now have the option to change how often this email is sent. If you would like to receive the reminder email on a monthly basis, rather than weekly, please let us know and we will amend your account. Alternatively, you can change your notifications by visiting 'My details' and then 'Email preferences'.

Automatically run additional credit checks

Occasionally, our system suggests running additional UK credit checks if all names and addresses on a candidate's file were not searched by the credit bureau. A credit bureau can also find names and addresses that we were not aware of. Previously, clients were asked to log into the system and initiate these checks themselves. However, we now have the option to run all additional checks automatically and immediately. If you would like to use this option, please contact us and we will amend the settings on your account.

Employee Spotlight - Valdis Bulazs

At the end of this month Valdis will be celebrating his 5 years with Verifile. During these years there have certainly been changes, developments and lots of growth. Valdis explained that the initial attraction to work at Verifile was due to the fact that the industry fascinated him and he liked the idea of working alongside someone who has set up the business from scratch.

Wanting to progress quickly, Valdis joined the company as an HR Interviewer and was promoted to a Policy Researcher after just 4 months. Following this move, just over a year later, he got appointed to a newly created role as an International Screening Coordinator and



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since 2012 following another promotion, Valdis holds the position of International Product Manager.

Valdis is responsible for researching and introducing new products as well as for improving and expanding the existing product lines. He is also managing suppliers from around the world and is responsible for quality benchmarking.

On asking Valdis what he appreciates most about his work at Verifile his answer was simple: "We always do our best to look after our clients and strive for quality which we never compromise for financial gain."

Looking to the future, Valdis looks to develop and widen Verifile's international product offering.



In this issue of the International Newsletter:

<u>AFRICA/MIDDLE EAST</u>	- <i>Africa: Developing Privacy</i>
<u>NIGERIA</u>	- <i>We deny Nigerians with Criminal Records Visas</i>
<u>ASIA PACIFIC</u>	
<u>AUSTRALIA</u>	- <i>Law Institute of Victoria says Minor Crimes should be Wiped from Records</i>

<u>PAKISTAN</u>	<ul style="list-style-type: none"> - <i>Pakistan Police to Digitalize Criminal Records for Centralized Biometric Database</i>
<u>VIETNAM</u>	<ul style="list-style-type: none"> - <i>Vietnam Tops Global Outsourcing Market List for the First Time</i>
<u>EUROPE</u>	<ul style="list-style-type: none"> - <i>The Business Impacts of the General Data Protection Regulation Part Two</i>
<u>FRANCE</u>	<ul style="list-style-type: none"> - <i>CNIL Simplifies Registration Requirement for International Data Transfers based on BCRS</i>
<u>NETHERLANDS</u>	<ul style="list-style-type: none"> - <i>DPA and US FTC sign Memorandum of Understanding</i>
<u>UNITED KINGDOM</u>	<ul style="list-style-type: none"> - <i>Bad Hires Incurring Significant Costs for Businesses</i> - <i>Foreign Criminals Data taken off Police Records</i> - <i>Criminal Record Checks Banned on Foreign Murderers and Rapists who want to be Minicab Drivers</i>
<u>NORTH AMERICA</u>	
<u>CANADA</u>	<ul style="list-style-type: none"> - <i>Police Service moving towards Pilot Project to Speed up Criminal Records Searches</i> - <i>York Regional Police Offer Background Check Applications Online</i> - <i>Arbitrator Rules Employer cannot Conduct Random Drug Searches using Drug Sniffing Dogs</i> - <i>Public Servants face Credit Checks, Fingerprinting in New Security Screening Regime</i>
<u>JAMAICA</u>	<ul style="list-style-type: none"> - <i>Ganja Possession Cleared from Criminal Records</i>
<u>UNITED STATES</u>	<ul style="list-style-type: none"> - <i>Weinberg Bill requiring International Background Checks for Doctors, Surgeons Advances Same Time Next Year</i> - <i>Montana to Join Growing List of States Limiting Access to Social Media?</i> - <i>FTC Settles with Two Companies Falsely Claiming to Comply with International Safe Harbor Privacy Framework</i> - <i>Federal Judge in California Brings Down the Curtain on a FCRA Class Action Against Paramount Pictures</i> - <i>It May Not be a Matter of "If," but 'When' for Private Employers in the Commonwealth - Virginia 'Bans the Box' for Many State Employment Applications</i> - <i>Major FERPA Overhaul Under</i>

	<ul style="list-style-type: none"> - <i>Consideration in U.S. House</i> - <i>Texas a Hot Bed for Legislative Action Addressing the Background Screening Industry</i> - <i>Virginia Limits Employer Access to Social Media Accounts of Employees and Applicants</i> - <i>California District Court Holds that LinkedIn's "Reference Searches" Function Not a Consumer Report under the Fair Credit Reporting Act</i> - <i>Lawsuit Claims Background Check Error Ruined Reputation</i> - <i>City Will Ban Employers From Viewing Credit History of Prospective Workers</i> - <i>Felons Barred From Constructing Apple's Campus</i> - <i>Medical Marijuana Extracts Approved in Georgia</i> - <i>Growing Number of Workers Abusing Stimulants to Stay Competitive</i> - <i>Failure to Disclose "Shy Bladder Syndrome" to Employer Defeats ADA Claims Over Firing for Refusal to Drug Test</i> - <i>Data Privacy Challenges & Considerations for Cross-Border Ethics & Compliance Investigations</i> - <i>The Long Arm of E-Verify Monitoring and Compliance</i>
<u>RUSSIA & EASTERN BLOC</u>	
<u>RUSSIA</u>	<ul style="list-style-type: none"> - <i>Russia Data Localization Law Update: New Details Emerge from Meetings</i> - <i>Russia Plans to Increase Fines for Violating Data Protection Laws</i>

